

Room Capacity Chart

Catering Fee - \$1.50 per person - charged to every event
 Cleaning Fee (enforced for parties of 250+) - Fee based on type of event & needs. Center will provide cleaning quote.

Room Name	Weekend/After Hours Pricing (Fri-Sun)	Weekday Pricing Mon-Thurs 8am-5pm	Sq. Footage	Size	Ceiling Height	Class Room	Theater	Boardroom	Reception	U-Shape
Bluebonnet I \$500 Non-Refundable Deposit	\$225/hour - \$1350 (6 hour minimum)	\$200/hour - \$800 (4 hour minimum)	3,093	82x37	25'	120	300	66	150-175	54
Bluebonnet II \$500 Non-Refundable Deposit	\$225/hour - \$1350 (6 hour minimum)	\$200/hour - \$800 (4 hour minimum)	4,800	105x45	25'	190	500	84	200-250	70
Bluebonnet I & II \$1000 Non-Refundable Deposit	\$400/hour - \$2400 (6 hour minimum)	\$300/hour - \$1200 (4 hour minimum)	7,893	-	25'	250	800	96	500	105
Gallery	Included	Included	2,125	85x25	16'	-	200	-	140	-
Chaparral \$70 Non-Refundable Deposit	\$70/hour - \$210 (3 hour minimum)	\$300 per day (Between 8am-5pm)	1,321	32x37	10'	48	100	32	80	36
Wildflower I \$50 Non-Refundable Deposit	\$50/hour - \$150 (3 hour minimum)	\$200 per day (Between 8am-5pm)	627	33x19	10'	25	40	24	40	18
Wildflower II \$50 Non-Refundable Deposit	\$50/hour - \$150 (3 hour minimum)	\$200 per day (Between 8am-5pm)	486	27x18	10'	20	35	24	35	18
Wildflower I & II \$70 Non-Refundable Deposit	\$70/hour - \$210 (3 hour minimum)	\$300 per day (Between 8am-5pm)	1,113	-	10'	40	75	32	75	36
Upstairs Lounge	Included	Included	750	30x25	10'	-	80	-	50	-
Entire Upstairs \$100 Non-Refundable Deposit	\$100/hour - \$400 (4 hour minimum)	\$600 per day (Between 8am-5pm)	3,184	N/A	10'	48	150	32	80	36
Boardroom \$50 Non-Refundable Deposit	\$50/hour - \$150 (3 hour minimum)	\$125 per day (Between 8am-5pm)	280	14x20	10'	-	-	12	-	-
Upper Courtyard \$50 Non-Refundable Deposit	\$100/hour - \$200 (2 hour minimum)	\$75/hour - \$150 (2 hour minimum)	2,025	25x81	-	-	100	-	140	-
Lower Courtyard \$50 Non-Refundable Deposit	\$100/hour - \$200 (2 hour minimum)	\$75/hour - \$150 (2 hour minimum)	5,040	60x84	-	-	300	-	318	-
Entire Building \$1500 Non-Refundable Deposit	\$3000 (6 hour minimum)	\$3000 (6 hour minimum)	39,000	-	-	-	-	-	-	-

* All rooms include tables, chairs and set up.

*Rooms/date is not held until deposit is made & contract is signed.

* Rentals are taxed at 6% as stated in the Midlothian Conference Center policies.

* Accepted forms of payment include: Visa, MasterCard, Check & Cash.